

## **Morgantown Municipal Green Team Recycling Coordinator**

The Green Team is looking for a volunteer to take on a significant role in an effort to expand Morgantown's recycling program in the commercial business sector by working with a Green Team committee of citizens, businesspeople and city officials. This internship is being offered for one semester but may be extended up to a full calendar year. It will require a commitment of approximately 5 to 7 hours per week.

### **Responsibilities Include:**

- Attend and record minutes of all meetings arranged with representatives from the Green Team, City officials, local business owners, and the local collection company
- Continue to develop a report documenting current status of recycling efforts in the City
- Research current laws and policies with respect to recycling both local and abroad
- Provide informal weekly report to the City Engineering Office
- Present oral and written report to the Green Team at its monthly meeting
- Possibly draft/contribute to oral and written reports to the Morgantown City Council if the project warrants it

### **Qualifications:**

- Ability to work well with citizens, business owners, and city officials
- Strong writing abilities
- Reliable and consistent worker

### **Benefits include:**

- Experience in building government / private sector collaborations
- Experience in public relations
- Opportunity to network and build professional relationships in both the local government and private sectors
- Opportunity for a letter of recommendation from the City Manager
- City Engineering Department is willing to work with faculty to arrange academic credit

### **Application:**

E-mail, mail, or drop off a resume or letter of interest to:

Trevor Lloyd, P.E., CFM  
Engineering Department  
389 Spruce St.  
Morgantown WV, 26505  
[tlloyd@cityofmorgantown.org](mailto:tlloyd@cityofmorgantown.org)

- Deadline for application is 5:00pm January 26, 2015